



Finance &
Outsourcing.
Simplified.

COMPANY SECRETARIAL & CORPORATE GOVERNANCE SOLUTIONS FOR SMEs

Tailored company secretarial and governance solutions that help growing businesses maintain compliance, strengthen corporate governance and keep their statutory obligations on track without building the full capability in-house.

Practical company secretarial support to keep your business properly structured, compliant and governance-ready.

A governance partner beyond compliance.

Our **tailored** approach

Governance should add value to your business, not detract from it.



Focus

Focus on your business while proactively manage all of your governance requirements.



Compliance

Stay on top of statutory and regulatory obligations.



Expert Support

Access experienced company secretarial and governance expertise.



Ahead of the Curve

Future proof your business through the maintenance of accurate records and robust governance practices.

How **AFA Outsourcing** **supports your business**



Company Secretarial

- Company formations and amendments
- Statutory administration
- Annual returns and CIPC compliance
- Company records and registers



Corporate Governance

- Board and shareholder resolutions
- AGM and board meeting support
- Governance framework
- Director disclosures



Share Administration

- Share allotments and transfers
- Share register maintenance
- Share certificates
- Shareholding changes



Regulatory Compliance

- Company secretarial services
- Corporate governance support
- Statutory compliance
- Governance alignment



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WHY PARTNER **WITH AFA?**

Your governance function should give you more than compliance. It should give you clarity, confidence and the right structures to support sound business decisions.

SABIR ADAM

T: +27 (10) 013 4277
M: +27 (83) 300 8900
E: Sabir.adam@afa.global

BRIGITTE VORSTER

T: +27 (10) 013 4277
M: +27 (82) 696 5959
E: Brigitte.vorster@afa.global

Governance, **not just compliance**

Go beyond statutory requirements with practical governance support that strengthens your business.

Expertise **when you need it**

Access experienced company secretarial and governance support for your key corporate requirements.

Tailored to **your business**

Solutions designed around your company structure, requirements and governance needs.

Accurate and **up to date**

Keep your statutory records, filings and governance documentation properly maintained.

Lets talk

Whether you need ongoing company secretarial support, specialist governance expertise or assistance with a specific corporate requirement, AFA can tailor its support to your business.